# **Lateral Files**

## Superior Strength

Drawer fronts are reinforced with a welded inner stiffener. Reinforcing angles are also welded directly to the back panel for added rigidity.

### **Optional Shelf Dividers**

Shelf dividers are available for any drawer, and are especially useful for end tab filing.

#### **Durable, Attractive** Finish

Choose from multiple standard powder-coated durable finishes to complement any interior environment.

#### **Hanging Folder Rods**

All drawers and shelves include hanging folder rods which allow either letter or legal hanging folders to move effortlessly side-to-side. Optional cross rods are available for front to back filing.

### **Steel Ball Bearing** Suspension

Drawers operate quietly and effortlessly with the help of a fully progressive side arm suspension.



6-Drawer



5-Drawer

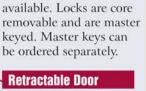


Ko-La

4-Drawer



3-Drawer



A single lock controls

all drawers and doors. Hundreds of key

combinations are

Access

# Optional retractable doors, featuring a

spring-assisted, scissoraction design, provide convenient front access to materials.

#### **Anti-Tip Protection System for Safety**

Our inner lock system prevents you from opening more than one drawer at a time,

> reducing the danger of tipping.

#### Optional **Reference Shelf**

Five or six drawer units may be ordered with a posting shelf, making reviewing files a snap.

#### **Maximum Sturdiness**

Four leveling glides located in front and rear corners, along with heavy-duty corner gussets, provide an extra level of stability.



2-Drawer

All lateral files are 18" deep and are available in 30", 36", and 42" widths.

# Lateral Filing Systems

When office space is limited, Tennsco Lateral Files provide unlimited solutions. The practical design of these attractive files not only hugs the wall, saving valuable floor space, but also allows easier, more efficient access to your most-used files. You'll appreciate their solid construction – and their solid value.



#### Convenient Posting Shelf

An optional hideaway posting shelf provides a handy spot to make notes or put down materials while you look for files in a five or six drawer unit.



#### Spring-Assisted Retractable Door

Spring-assisted doors enclose your files, yet keep aisles clear and give you complete access by retracting when lifted. Our scissoraction design prevents binding when pulling the door open.

## Accessories



## Attractive Laminate Tops Self-edged laminate tops add another work surface to your office and are available in oak, walnut, or mahogany to top off any file.



# Shelf Dividers Shelves and drawer bottoms are slotted to accommodate dividers, giving you even greater flexibility when organizing your office materials.



#### Cross Rods

Customize your filing by adding drawer cross rods in a variety of configurations to meet your specific needs. File rods are sold as pairs and are adjustable to letter, legal and other sizes.



#### Label Holder

Each recessed drawer and door pull comes equipped with sturdy, clear plastic label holders ready to accept your tags for quick, convenient identification of materials.



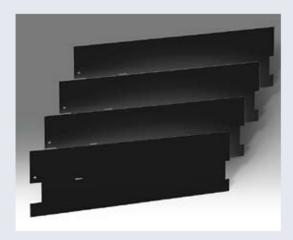
#### **Superior Drawer Suspensions**

Drawers operate quietly and effortlessly with the help of a three-member, telescoping, steel ball bearing suspension system which allows each drawer to be completely extended for total access. Standard inner lock keeps more than one drawer from opening at one time.



#### **Easily Adjustable Filing**

Tennsco drawers make it easy to switch between filing letter and legal size documents. Simply lift up the plastic edge cap from the drawer side and move the filing arm at the rear of the drawer toward you for letter size or away from you for legal size. Add cross rods for even greater customization.



#### **Optional Anti-Tipping Counterweight**

Counterweights provide added stability to prevent tipping when loaded drawers are pulled open. We recommend the use of counterweights for any drawer size, especially for heavy applications, and definitely for all free standing two-drawer files.



