

# GENERAL OFFICE APPLICATION GUIDE

**GENERAL OFFICE USES:**

*Organize, Protect & Display:*

- Schedules
- Contact Lists
- Price Lists
- Personnel Rosters
- Phone Directories & Extensions
- Vendor Information
- Billing Codes
- Cross-Reference Charts
- Compatibility Charts
- Emergency Procedures
- First Aid Procedures



TD271 Desktop Starter Set



CD271 Crystal Desk Reference Unit



PWB91 Partition Wall Bracket Starter Set



1HEN4 Desktop Starter Set



1HEP3 Antimicrobial Desktop Starter Set



D3D71 Multidirectional Desk Reference Unit

**SPECIALTY OFFICE USES:**

*Organize, Protect & Display:*

- Schedules
- Programs
- Registration Procedures
- Cross-Reference Charts
- FDA Bulletins
- MSDS Sheets
- Product Specifications
- OSHA Information
- Price Sheets
- Directories
- UPS & FedEx Zones
- Bar Coding
- Equipment Operating Instructions